Mrs Bonds Village Nursery
Risk assessment Policy

What Is A Risk Assessment?
A risk assessment is a tool for conducting a formal examination of the harm or hazard to people or an organisation that could result from a particular activity or situation.
A hazard is something with the potential to cause harm.eg; fire. A risk is an evaluation of the probability or likelihood of the hazard occurring. A risk assessment is the resulting assessment of the severity of the outcome.eg; loss of life or destruction of property. Risk control measures are the measures and procedures that are put in place in order to minimise the consequences of risk.eg; work procedures, fire evacuations and insurance cover.
What we do
Mrs Bonds Village Nursery undertakes a variety of risk assessments that cover
- safeguarding children
- Health & Safety
- activities and play equipment
- visitors
- outings
- Daily walk through assessments on building grounds and equipment.
- Regular assessments of office equipment, electrical appliances and equipment.
- Full and detailed risk assessment of premises.
- New assessments for a hazard not previously identified.ie; new event or activity

This list is not exhaustive and includes planning, documentation and additional information and procedures.
If anyone identifies a potential hazard or risk, the nursery manager or a member of the senior team will discuss the need to carry out a risk assessment. This may be completed by any member of the senior team, however it will be agreed and signed off by the Nursery Manager before implementation.
Risk assessments are kept in the Risk assessment file in the nursery office. Risk assessment reviews are undertaken periodically throughout the year, or when changes to risk occur.
Staff responsibility
Stringent risk assessments and Health & Safety reviews are evidence of good practice in a busy nursery environment. However it is never possible to eliminate every hazard, indeed within the Early Years Foundation Stage children are expected to develop ‘risk taking’ within a secure environment. Adults working as a team within the nursery are best placed to identify and act upon any hazards or concerns that become apparent during the working day.
All staff are expected to be vigilant when working in the nursery building or grounds, and to report any potential hazards to their supervisor or manager, Prior to any event held on nursery premises senior staff will be expected to review or amend existing risk assessments, or put in place new documentation. Outings to play areas or organised events off site notpreviously attended must be visited by the supervisor/ manager and a risk assessment recorded prior the outing taking place
Documentation
The nursery has the following documentation in place to manage hazards or risks within the environment
- General risk assessments e.g. daily checks, play equipment
- Policy document identifying fire drills, personal injury, accident & illness, electrical equipment, environmental health.
- Individual risk assessments e.g. care plans, Outings, Pregnant women, Young person’s employment experience

- Event Risk Assessments e.g. for outings, visitors etc.

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